



Career Services Newsletter
April 18, 2008
Volume 4, Issue 38

Welcome to the ICAR Career Services Newsletter.

Questions or Comments to icarjob@gmu.edu

Table of Contents

Table of Contents 1
Career Related Events..... 2
Organization Spotlight 2
Internships 2
 Research Assistant Positions with the Center for Terrorism and Intelligence Studies 2
Fellowships..... 3
Jobs..... 3
 Director of Summer Peacebuilding Institute, Harrisonburg, VA..... 3
 UNDP Fiji Conflict Prevention Expert Position 5
 Two positions with International Resources Group, Washington, DC 5
 General Development Officer..... 5
 Information and Results Specialist 6
 Director of Student Affairs at the American University of Armenia, Republic of Armenia..... 7
 Program Coordinator – Iraqi Young Leaders Exchange Program 9
 Capacity-Building and Communications Coordinator for the Gender Program, New York, NY 10
 Executive Director position with Sustained Dialogue Campus Network , Washington, DC... 13
 Assistant Dean of Mediation, Woodbury College, Montpelier, VT 16
 Assistant/Associate Professor Positions at Marian College of Fond Du Lac, Fond Du Lac, WI 16
 Social Sciences Department Chair position at LCC International University, Klaipeda, Lithuania 17
 Dispute Resolution Specialist for the Federal Energy Regulatory Commission, Washington, DC..... 18

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

Associate Professor in the College of Communication at Hawaii Pacific University, Hawaii 21
Positions with Kazakhstan Institute of Management, Economics and Strategic Research,
Kazakhstan.....22

Career Related Events

Organization Spotlight

Internships

Research Assistant Positions with the Center for Terrorism and Intelligence Studies

Description:

The Center for Terrorism and Intelligence Studies (CETIS), an independent division of the Akribis Group, is a research center dedicated to identifying, better comprehending, and accurately assessing the present and future security threats stemming from a variety of violence-prone extremists and their enablers. In an effort to improve existing scholarship, inform policy, and provide guidance about these important, specialized, and often arcane topics, CETIS undertakes in-depth, cutting-edge research and prepares innovative analyses of terrorist groups, clandestine and covert operations, and political and religious extremism.

At this time, CETIS, in cooperation with the National Consortium for the Study of Terrorism and Responses to Terrorism (START), a Department of Homeland Security Center of Excellence, is seeking Research Assistants to assist with the Global Terrorism Database (GTD). The GTD is currently the most comprehensive unclassified database on terrorist events in the world, and is an indispensable tool for government analysts and academics in the field of counterterrorism.

In the course of their work with CETIS, Research Assistants will:

- Receive training in critical thinking and counterterrorism analysis
- Apply knowledge of terrorist attack types and definitions of terrorism to analyze specific GTD incidents
- Perform in-depth open-source research on specific terrorist attacks and terrorist groups
- Benefit from access to the CETIS network of counterterrorism scholars

Qualifications:

Competitive applicants will either be enrolled in a graduate program or will have recently graduated, with highly qualified undergraduates considered as well. PhD candidates are especially

encouraged to apply. The ideal applicant will have knowledge proficiency in Terrorism Studies or International Affairs, and excellent analytical skills.

Both full and part-time RA positions are open presently. There is a minimum time commitment for part-time positions of 120 hours between now and August 15, 2008. RAs may work from anywhere in the United States, provided they have reliable access to a broadband internet connection. The research assistant position is currently unpaid, but could be performed in exchange for academic credit, depending on the requirements of the applicant's home university.

To Apply:

CETIS currently has immediate openings for qualified applicants and applications are reviewed upon arrival. Please send resume and cover letter to Erin McNerney: emcnerney@start.umd.edu .

Fellowships

Jobs

Director of Summer Peacebuilding Institute, Harrisonburg, VA

QUALIFICATIONS:

Education: Master's degree in conflict transformation or related field. Coursework in management and leadership viewed positively.

Experience: Strong theoretical and practical background working in communication and relational skills. Experience in articulating a vision and mission for a program within a broader organizational setting. Editing and writing skills required. Experience in cross-cultural and inter-religious settings. Experience with and/or familiarity with international NGOs, U.S.-based non-profit organizations, government and multi-national organizations. Strong commitment to non-violent transformation of conflict.

Special Skills: Strong self-initiator capable of planning and implementing new strategies and efforts. Creativity and initiative in implementing a vision for SPI. Strong interpersonal skills and the ability to work with broadly diverse people a must. Excellent written and verbal communications skills. Experience in leadership in teambuilding. Ability to have respectful, affirming

and discerning communication with prospective SPI applicants. Commitment to work within religious and civil society communities. Should be able to handle multiple tasks simultaneously, and to work with sometimes competing priorities. Also essential:

- Commitment to EMU's mission and philosophy as a Christian higher-education institution.
- Familiarity with Mennonite-related organizations and the broader international NGO community.
- Ability to plan and organize with minimal direction; to work independently and as part of a team.
- Knowledge of training needs of peacebuilding-related organizations.
- Professional and flexible in handling difficult and sensitive situations which may require confidentiality.
- An understanding of national and global issues.

Physical Requirements: Within the range of an office environment and ability to travel both domestically and internationally, including within difficult environments.

RESPONSIBILITIES: Will be responsible for directing the planning, implementation, funding and evaluation of SPI as well as supervising SPI staff and coordinating SPI instructors and outside speakers during the Summer Peacebuilding Institute. Will facilitate relationship building and development (program and financial) with a variety of outside constituencies, both domestic and international. The Director leads the SPI program team and is a member of the CJP Academic Committee.

TERMS : 12-month, full-time position Remuneration and benefits commensurate with education and experience and in accordance with the administrative pay scale.

INQUIRIES: Application review will begin immediately. EMU reserves the right to fill this position before the application deadline or to extend the deadline as circumstances may warrant.

To apply, Send letter of application/resume, and the names, addresses and phone numbers of three professional references to:

Human Resources
Eastern Mennonite University
1200 Park Road
Harrisonburg, VA 22802
hr@emu.edu

Individuals who bring diversity are encouraged to apply. EMU is an Equal Opportunity Employer

Eastern Mennonite University conducts criminal background investigations as part of the hiring process. Eastern Mennonite University complies with federal and state requirements for non-discrimination in employment with regard to sex, age, race, color, disability, national and ethnic origin.

UNDP Fiji Conflict Prevention Expert Position

Job vacancy at the UNDP Pacific Centre for a Conflict Prevention and Peace Building Expert (ALD 4).

It is a 12 month contract (renewable based on performance) based in Suva, Fiji Islands.

The closing date for applications is 23rd April 2008.

To apply please go to: www.undp.org/jobs in the Crisis Prevention and Recovery section.

Two positions with International Resources Group, Washington, DC

General Development Officer

International Resources Group (IRG) seeks a General Development Officer to work on the Afghanistan Desk in the Office of South Asian Affairs (SAA) in the Asia Bureau at USAID. The General Development Officer (GDO) will be responsible for managing significant communications flow, ensuring that the USAID Mission/ Afghanistan is apprised of discussions in Washington, and circulating information on Mission activities and accomplishments within the agency. The GDO will be able to provide accurate reports (verbal and written) and information on a timely basis to higher levels of the agency on the status of Mission activities with little or no notice.

International Resources Group (IRG) is an international professional services firm that helps governments, the private sector, communities, and households manage critical resources to build a cleaner, safer, and more prosperous world. Since its inception in 1978, IRG has completed over 750 contracts in 137 countries, delivering high-quality, cost-effective services that promote positive economic growth, institutional and social change, and intelligent use of resources-human, physical, environmental, and financial. Please visit our website at www.irgltd.com to learn more about IRG.

Duties and Responsibilities: Represents the mission at meetings with government agencies and the donor community, along with working groups and international advisory groups. Participates in the drafting of project narratives, background statements, talking points, and other supporting activity. Remains current regarding the goals, objectives, strategies, and accomplishments of the activities which the GDO backstops. Attends all Provincial Reconstruction Team (PRT) Working Group meetings and serves as the point of contact between the Desk and all matters related to PRTs. Assists with PRT Training for all interagency PRT representatives heading to Afghanistan. Attend all Economic Working Group meetings and serve as the point of contact between the desk and interagency on matters related to economics, trade, democracy and rule of law or elections.

QUALIFICATIONS: Master's Degree in Government, International Affairs or International Development preferred. US Citizenship required. Three to five years of progressive experience working in the area of development in either private or public sectors. Candidates with a background in civil-military relations are preferred. Knowledge of economics or democracy issues is a plus. Knowledge of development, transition and especially post-conflict countries required. Excellent oral and written communication skills and interpersonal skills. Ability to work in a fast paced, high-pressure environment. Willingness to travel to Afghanistan.

TO APPLY: Send resume, cover letter, and references to Reconstruction@irgltd.com with General Development Officer in the subject line.

Information and Results Specialist

International Resources Group (IRG) seeks an Information and Results Specialist to work on the Afghanistan Desk in the Office of South and Central

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

Asian Affairs (SCAA) in the Asia Bureau at USAID. The Information and Results Specialist will be the lead person for responding to inquiries from other parts of the US Government on the results and outcomes of USAID's work in Afghanistan. The incumbent will take the lead in drafting responses and information gathering with regard to the work of the USAID Mission in Afghanistan.

International Resources Group (IRG) is an international professional services firm that helps governments, the private sector, communities, and households manage critical resources to build a cleaner, safer, and more prosperous world. Since its inception in 1978, IRG has completed over 750 contracts in 137 countries, delivering high-quality, cost-effective services that promote positive economic growth, institutional and social change, and intelligent use of resources-human, physical, environmental, and financial. Please visit our website at www.irgltd.com to learn more about IRG.

Duties and Responsibilities: Works closely with the USAID Legislative and Public Affairs Department and Asia Bureau Legislative Advisor on all Congressional material related to USAID/Afghanistan programs. Stays abreast of Afghanistan-related developments on Capitol Hill, including hearings in which USAID/Afghanistan's work is mentioned. Ensures the preparation of briefing papers, talking points, analytical papers, etc. for USAID Administrators in preparation for Congressional hearings. Monitor and track foreign assistance and foreign policy legislation as well as Congressional inquiries related to the SCAA Bureau. Provides temporary duty assistance to the Mission during high-level Congressional visits.

QUALIFICATIONS: Master's Degree in Government, International Affairs, or a combination of education and relevant work experience. US Citizenship required. Seven to ten years relevant experience. Extra consideration will be given to candidates with Capitol Hill work experience or with organizations that lobby Congress. Excellent oral and written communication skills and interpersonal skills. Ability to work in a fast paced, high-pressure environment. Willingness to travel.

TO APPLY: Send resume, cover letter, and references to Reconstruction@irgltd.com with Information and Results Specialist in the subject line.

***Director of Student Affairs at the American University of Armenia,
Republic of Armenia***

American University of Armenia Affiliate of the University of California

The American University of Armenia (AUA) is a privately endowed independent American institution of higher education in the Republic of Armenia. Located in the Capital, Yerevan, AUA currently offers graduate instruction leading to the Master's degree in eight fields of study: Business Administration, Industrial Engineering and Systems Management, Computer and Information Science, Political Science and International Affairs, Public Health, Law, Comparative Legal Studies, and Teaching of English as a Foreign Language. It is formally affiliated with the University of California, and is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC).

AUA invites applications for the Registrar and Director of Student Affairs.

Responsibilities: The Registrar and Director of Student Affairs (R&DSA) works closely with the Provost, Director of Admissions, the University Admissions Committee, and the Deans to ensure that AUA meets the expectations of American higher education. This position reports to the Provost.

This position is responsible for the supervision of admission applications, including the provision of information to University applicants, the registration of University students, the processing of acceptance and denial letters, the maintenance and development of a detailed data bank of all applicants and the maintenance of all student records. The R&DSA works to improve and expand the computerized student information system while ensuring its privacy; supervises analytical studies of data contained in student records; supervises the tuition assistance programs of the University and ensures that all processes are conducted in a fair manner; supervises the activities of the Student Council and ensures that all students of the University are informed about University policies and procedures; advises and informs Deans of all academic policies and procedures; supervises staff working in the Office of the Registrar and Admissions.

A significant responsibility of this position is the successful implementation of the AUA student recruitment plan. The University seeks to double enrollment during the next three to five years by increasing international students.

Qualifications: Candidates must have an earned undergraduate degree (graduate degree preferred), with a minimum of three years applicable experience in an American university or college.

Salary and Benefits: Salary is competitive and commensurate with experience. Benefits include a housing subsidy, round-trip travel to home country, and health insurance.

The position is available as of May 15, 2008. Review of applicants begins immediately and will continue until the position is filled.

Curriculum Vitae and letter of application should be sent to:

American University of Armenia Corporation
300 Lakeside Drive, 5th Floor
Oakland, California 94612
ATT: Gaiane Khachatrian
Recruitment Coordinator
E - mail: gaiane@auac.net
Fax: 510-208-3576

AUA is an affirmative action, equal opportunity employer. www.aua.am

Program Coordinator – Iraqi Young Leaders Exchange Program

Do you have hands-on experience designing and implementing youth programs? Are you knowledgeable and interested in Iraqi politics, culture and history? If this sounds like you, apply to organize the Iraqi Young Leaders Exchange Program as a Program Coordinator with Sister Cities International!

Sister Cities International is a nonprofit, citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Headquartered in Washington, DC, Sister Cities International strives to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. The Sister Cities International network represents more than 2,500 communities in 134 countries around the world.

Program Description

General Summary: The major responsibility of the Program Coordinator is the Iraqi Young Leaders Exchange Program (IYLEP), sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs. The program brings 28 Iraqi high school students to the United States for a month July - August 2008. The program promotes mutual understanding between Americans and Iraqis, develops a sense of civic responsibility and commitment to community, and fosters relationships among youth from different ethnic, religious, and national groups.

Program Activities:

The month-long exchange includes the Sister Cities International Annual Conference, a 2 week community visit in Gainesville, FL, participation in an Iraqi-American Global Citizenship camp at Legacy International's campus in Bedford, Virginia, and a study visit in Washington DC focused on United States government and history.

Duties and Responsibilities

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

The Program Coordinator's role is to design, manage, coordinate, and implement the Iraqi Young Leaders Exchange Program. Working with our partners, the Program Coordinator designs and facilitates the overall academic content of the program, which focuses on citizen diplomacy, cross cultural understanding, and civic education. S/He serves as the point of contact for the students, chaperones, vendors, local communities, and Sister Cities' partner organizations. The Program Coordinator arranges domestic transportation, plans the schedule of events, and ensures the well-being and behavior of the students throughout the program. The Program Coordinator assists with relevant youth programming; including with the annual youth conference for Sister Cities International & IYLEP students, and contributes to youth programming for US-Islamic sister city partnerships.

Knowledge & Abilities

The Program Coordinator must be familiar with facilitation or teaching, the needs and requirements of high school students, and have knowledge of Iraqi culture and political realities. S/he will need to be able to work in a fast-paced environment and should be a self-starter. The Program Coordinator must have excellent people and communication skills, the ability to multitask with high attention to detail, have experience in developing curriculum, and must be able to work independently and in a team environment.

Requirements & Skills

- Minimum of a Bachelor's degree in a relevant field: Education, International Studies/Relations/Policy, etc.
- Experience with youth programs, event planning, program design, curriculum development, project implementation, and supervision.
- Ability to write, teach and facilitate a workshop-style curriculum.
- Outstanding organizational and project management skills.
- Ability to build relationships with partners, vendors and volunteers.
- Excellent writing, communication and public-speaking skills are required.
- Ability to travel extensively within the United States.
- Fluency in English.
- Proficiency in Arabic and/or Kurdish is desired.

This is a full time, full benefit, position starting **immediately** to December 2008, with the potential for continued employment. Salary range is \$30,000-\$35,000.

Please apply by sending your resume and cover letter with all relevant experience, and salary history to Erica Sewell, Youth & Education Program Manager, at esewell@sister-cities.org **Please put IYLEP Coordinator Position in the subject line.** Applicants will be reviewed on a rolling basis. No phone calls please.

Capacity-Building and Communications Coordinator for the Gender Program, New York, NY

The International Center for Transitional Justice (ICTJ) assists countries pursuing accountability for past mass atrocity or human rights abuse. The Center works in societies emerging from repressive rule or armed conflict, as well as in established democracies where historical injustices or systemic abuse remain unresolved. As women's experiences of political violence are often neglected in transitional justice approaches, the Center's Gender Program works in conjunction with our other units to integrate gender into the technical assistance provided in

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

diverse contexts and address the gendered history of human rights abuse.

ICTJ seeks a Capacity-Building and Communications Coordinator for the Gender Program. The position will be based in the NY Office and reports to the Head of the Gender Program.

Responsibilities:

• Map and assess all existing ICTJ gender resources, including those produced by the Gender Program and other thematic and regional programs.

• Develop a plan for upgrading the most relevant materials, describing how they would be used.

• Work with the gender program head and other gender program staff to conceptualize, design, develop, and maintain quality control of all resources and publications created and used by the gender program to provide technical assistance and input to ICTJ's regional, in-country, and thematic programs, as well as to partners on the ground.

• Serve as a liaison to the Policymakers and Civil Society Capacity-Building Unit, collaborating on new materials to ensure that gender is included in all relevant materials.

• Perform research and writing tasks to critically analyze transitional justice interventions and approaches from a gender perspective, and compile and organize comparative information in formats appropriate for their intended uses.

• Create an annotated database of Gender Program consultants and experts.

• Write, edit, and manage all materials describing the work of the program, including website and brochure text, and reports for the ICTJ board and funders. Assist in the work plan process by contributing to periodic reports, as requested.

• Prepare draft memos and other documents for relevant actors or for broader publication as requested.

• In conjunction with other staff, provide support in all capacity-building activities, such as ICTJ courses, fellowship programs, presentations, etc.

½ In conjunction with other staff, assist with program coordination and general office support work such as monitoring program budgets and spending, management of consultants, organizing workshops and assisting in the preparation and follow-up of country missions.

½ Participate in organizational meetings and engage in some limited travel.

Qualifications:

Required

- o Masters degree in Law, International Affairs, Public Policy, or the Social Sciences.
- o Minimum of three years of relevant work experience in human rights, women's rights, or transitional justice.
- o Superior oral and written English communication skills.
- o High level of professionalism and attention to detail.
- o Strong analytical and critical thinking skills.
- o Ability to work under pressure and adhere to strict deadlines.
- o Strong interpersonal skills with an understanding of and familiarity working in close partnership with complex international organizations and local civil society organizations.
- o Proficiency in Microsoft Office Applications and ability to create educational modules and presentations using Power Points and other software.
- o Highly motivated and demonstrating sound judgment;
- o Ability to work collaboratively as part of a small team.

Preferred

- o Direct experience in the field of transitional justice
- o Experience in human rights and/or women's rights
- o Editorial experience
- o Teaching or training experience.
- o Native or professional level skill in Spanish, French or Arabic is highly desirable.
- o Prior knowledge of transitional justice issues, related fields, regional knowledge and work in an international setting would be an additional advantage.

Other:

This is a CONSULTANT position for one year, with the possibility of extension

pending resource availability. A competitive stipend is included.

Contact:

Submit cover letter, curriculum vitae, and contact information for three references to hr@ictj.org. Application deadline is 04/30/08. Only qualified candidates will be contacted. Please, no telephone calls/faxes.

***Executive Director position with Sustained Dialogue Campus Network
, Washington, DC***

Salary: Commensurate with experience, competitive with non-profit sector

Education: No requirement

Job Category: Management

Language(s): English

Job posted on: April 15, 2008

Area of Focus: Peace, War, and Conflict Resolution, Race and Ethnicity, Voting, Democracy, and Civic Engagement

Type: Full time

Last day to apply: June 14, 2008

Last updated: April 15, 2008

Description:

Organization Overview:

While colleges and universities increasingly pledge an institutional commitment to diversity, relations among diverse student communities are largely dominated by racial and cultural tensions. Young people across the country frustrated with campus tensions have been drawn to a process called Sustained Dialogue (SD), first used to improve campus climate at Princeton University in 1999. Formed in 2003, the Sustained Dialogue Campus Network (SDCN) trains, mentors, and connects students seeking to build more cohesive, diverse, engaged campus communities through dialogue. SDCN seeks an Executive Director to manage and support its expansion to more schools and to consolidate and build its organization steadily and solidly for the long term.

SDCN is a project of the International Institute for Sustained Dialogue (IISD), a non-profit organization with a \$1.1M annual budget that helps citizens in international, community, corporate, and campus settings to transform conflictual relationships and to implement sustainable change through Sustained Dialogue. SD is the conceptualization of three decades of experience of former Assistant Secretary of State Harold Saunders in dialogues among citizens in deep-rooted conflict.

In five years, SD has spread to some 15 campuses and demand for its services continues to grow. This growth and the conviction that students and the world desperately need spaces for dialogue explain SDCN's search for an Executive Director. We believe that SDCN can become the preeminent organization working with students in developing dialogue initiatives to address campus tensions. We seek a leader who can put us on the path to making this vision a reality.

Position Summary:

The Executive Director will focus on developing SDCN, within its mission and goals, from a young, growing project into a robust, sustainable organization. S/he will play a significant role in setting the organization's overall strategic direction and in achieving its social mission. The SDCN Executive Director will report to IISD's President and the SDCN Advisory Board, and s/he will manage and work in close collaboration with two Program Directors, both experienced with SD. Specific responsibilities include:

Strategy and Operations

- Manage, in collaboration with SDCN Program Directors and Advisory Board, a strategic assessment of SDCN

- Develop and manage a strategic plan to ensure progress toward achieving long-term vision, including an approach for expansion to additional campuses

- Develop and manage practices for reporting to key stakeholders, with a focus on tracking milestones and program developments

- Develop next steps for SDCN Advisory Board

- Manage a system of Program Director recruitment, support, monitoring, and evaluation

Financial planning

- Develop and manage a sustainable fundraising plan to ensure that current activities can be further developed and strategically expanded

- Develop and manage SDCN budget

- Manage responsibilities associated with current Kellogg Foundation grant

Management of constituent relationships

Develop and maintain relationships with campus administrators, to ensure strong support for campus SD initiatives

Manage SDCN relationships with individuals and organizations, and operate as a strategic voice for SDCN, in the fields of dialogue and deliberation, diversity in higher education, civic-engagement and democracy-building, conflict transformation, and campus activism

Collaborate with Program Directors on reporting to and engaging with SDCN Advisory Board

Develop and implement a strategy for strengthening the SDCN alumni community

Requirements:

Demonstrated commitment to social change; past experience in diversity initiatives, civic engagement, higher education, etc. beneficial

Significant work experience (5 to 10 years) in for-profit and/or non-profit sector(s), relevant to organizational development; management and/or non-profit consulting experience beneficial

Strong track record of organizational development

Demonstrated ability in developing funding sources

Strong management skills, with a desire to create the systems, infrastructure, and processes that will enable strong support for campus SD initiatives

MBA or commensurate degree preferred

Entrepreneurial, engaged by start-up environment

Able to build and maintain strategic relationships with partner organizations, funders, university administrators, and students

Exceptional public speaking, communication, and interpersonal skills, especially with people of varied ages and diverse backgrounds; ability to work both as a leader and as part of a team

Creative thinker, with superior strategic and analytical skills

Independent work style

Passionate, energetic, flexible, and positive

Strong integrity and character

How to Apply:

To Apply: Send cover letter, resume, salary and benefit requirements, potential start date, and appropriate information for 3 references to employment@sdcampusnetwork.org. Applications will be considered on a rolling basis.

A complete job description can be found at
http://www.sd-campus-network.org/sdcn_job_openings.htm

Assistant Dean of Mediation, Woodbury College, Montpelier, VT

Woodbury College, a dynamic institution offering graduate degrees in mediation and legal studies, and undergraduate degrees in paralegal, pre-law and advocacy studies, seeks an Assistant Dean of Mediation with the capacity, credentials, energy, and wisdom to lead its Mediation and Applied Conflict Studies program to its next level of national prominence

The ideal candidate will hold appropriate academic credentials and be an accomplished mediator, teacher, and established -- or emergent -- leader in the field. Strategic vision, organizational expertise, and process management skills are essential. Uniquely practice-based, Woodbury's Master of Science in Mediation and Applied Conflict Studies degree is a first-of-its-kind program that blends intensive on-campus residency sessions, online learning, and practical application in the student's home community to offer one of the most innovative mediation programs in the country. For over 30 years, Woodbury College, located in Montpelier, has served students and communities in Vermont and beyond with its distinctive brand of progressive, adult-oriented and career-based education.

Expressions of interest, including a cover letter and vita, and nominations, should be sent to Alison Underhill at alisonu@woodbury-college.edu. Additional information is available at www.woodbury-college.edu.

Woodbury College is an AA/EOE/ADA Employer. Minorities, women and people with disabilities are encouraged to apply.

Assistant/Associate Professor Positions at Marian College of Fond Du Lac, Fond Du Lac, WI

Positions: Finance/Accounting; Management; Leadership Studies; Curriculum and Instruction; Criminal Justice; Nursing

Date posted: 4/18/2008

Marian University, Wisconsin is a Catholic applied liberal arts institution sponsored by the Congregation of Sisters of St. Agnes offering undergraduate, graduate, and continuing education programs. Marian University is dedicated to the education of the whole person. The five core values on which Marian University places great emphasis and which permeate all it does are: community, learning, service, social justice, and spiritual traditions. Founded in 1936, the University is situated on 100 acres at the southernmost point of Lake Winnebago, an hour from Milwaukee, Madison, and Green Bay.

Marian University, Wisconsin has openings for the following full-time faculty positions beginning Fall 2008:

Assistant/Associate Professor-Finance and Accounting
Assistant/Associate Professor-Management
Assistant/Associate Professor-Leadership Studies
Assistant/Associate Professor-Leadership Studies
(Visiting)
Assistant/Associate Professor-Curriculum and
Instruction (3 positions) Assistant/Associate
Professor-Criminal Justice (3.5 positions)
Assistant Professor-Nursing Studies

For specific information about each position visit the Marian University Web site at

<http://www.mariancollege.edu/interior.asp?id=2212>.

AA/EOE strongly committed to diversity.

Social Sciences Department Chair position at LCC International University, Klaipeda, Lithuania

LCC offers this excellent opportunity for someone who is interested in program development. We are looking for someone who has energy, creativity, and vision for building LCC's Social Sciences department.

Responsibilities

- *Provide leadership for the Social Sciences Department, ensuring overall program excellence
- *Oversee minor programs of Sociology and Conflict Studies

- *Help in the implementation of a new major program in Psychology
- *Recruit faculty for the Social Sciences department
- *Teach several undergraduate Social Sciences courses per year

Qualifications

- *Doctorate in Psychology or related field
- *Higher education teaching experience required
- *Administrative experience preferred
- *Leadership and team-building skills required
- *Commitment to liberal arts education within the international context of LCC

LCC International University (LCC) is an accredited, BA granting Christian liberal arts university located in Klaipeda, Lithuania, part of the former Soviet Union. LCC seeks to engage students in a transforming educational experience in order to create a generation of leaders for Eastern Europe and the former Soviet Union who think critically, promote democratic ideals, develop a market economy, and rebuild the network of civil society within the context of a Christian worldview. The university currently offers three majors: Business, English, and Theology. English is the language of instruction. Students are from Lithuania, and more than 15 countries of East-Central Europe, and the states of the former Soviet Union. Current enrollment is 550.

Dispute Resolution Specialist for the Federal Energy Regulatory Commission, Washington, DC

SALARY RANGE: 48,108.00 - 75,669.00 USD per year

OPEN PERIOD: Wednesday, April 02, 2008 to Friday, May 02, 2008

SERIES & GRADE: GS-0301-9/11

POSITION INFORMATION: Full-Time Permanent

PROMOTION POTENTIAL: 13

WHO MAY BE CONSIDERED: Applications will be accepted from US Citizens, from current and former competitive service Federal employees, and people eligible under special hiring authorities.

JOB SUMMARY:

Help solve the challenges of managing today's energy markets! Join the team and help steer the course for the energy industry at large. Recent legislation in the energy industry has opened the door for opportunities to build a workforce poised to meet the challenges of a rapidly changing sector of our national economy.

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

The Federal Energy Regulatory Commission, or FERC, is an independent agency that regulates the interstate transmission of natural gas, oil, and electricity. FERC also regulates natural gas and hydropower projects. As part of our goal, we are seeking highly skilled individuals to assist in carrying out FERC's mission.

KEY REQUIREMENTS:

- Position Requires Travel

Major Duties:

The ideal candidate possesses familiarity with the Commission's policies and practices in developing competitive markets, providing reliable services at reasonable prices, and addressing environmental and community impacts in assessing the public interest of energy projects. The incumbent has knowledge of the Administrative Dispute Resolution Act (ADRA) and subsequent ADRA policy statements and directives; the Commission's dispute resolution regulations and policies; Rules of Practice and Procedure; judicial and Commission precedents involving matters relating to FERC jurisdiction, authority or operations; FERC's organizational structure and functions; and the operation and structure of the industries that the Commission regulates.

The incumbent has knowledge of accounting, economics, energy, the environment, or finance.

The incumbent has some familiarity with federal, state, regional, tribal or local governments, and the private sector dealing with public institutions, as necessary to a particular dispute resolution process.

The incumbent has knowledge of the theory, principles, and dynamics of innovative approaches to conflict resolution, including knowledge of, and experience in, applying the various types of dispute resolution techniques from preventative to imposed methods, and in choosing the most appropriate method to fit different circumstances.

The incumbent is skilled in establishing and maintaining effective working relationships with decision makers and their immediate staff, management officials, rank and file employees and their representatives, unions, and representatives of other entities that the Commission serves.

Qualifications:

You must possess a year of general work experience that shows your ability to perform progressively more complex, responsible, or difficult duties; and that shows your ability to learn the specific work of this job.

You must be a U.S. citizen to qualify for this position.

Individuals who have special priority selection rights under the Agency Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. See

Basis for Rating for definition of "well qualified". Federal employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.605 (a) for CTAP and 5 CFR 330.704 for ICTAP. This includes a copy of the agency notice, a copy of their most recent Performance Rating and a copy of their most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.

If you are a veteran, you must clearly identify your claim for veteran's preference on your application.

5-POINT PREFERENCE. A 5-point preference is granted to veterans who entered the military service prior to October 15, 1976, or who served in a military action for which they received a Campaign Badge or Expeditionary Medal, including the award of the Armed Forces Expeditionary Medal for service in Bosnia during Operation Joint Endeavor, November 20, 1995 - December 20, 1996, and Operation Joint Guard, December 20, 1996 - to be determined.

A 5-point preference is also granted to veterans who served on active duty during the Gulf War from August 2, 1990 through January 2, 1992. The law grants preference to anyone who is otherwise eligible and who served on active duty during this period regardless of where the person served or for how long. "Otherwise eligible" means that the person must have been released from the service under honorable conditions and must have served a minimum of two years on active duty, or if a Reservist, must have served the full period for which called to active duty. If you are claiming a 5-point veteran preference you must provide a DD-214, Certificate of Release or Discharge from Active Duty, or other proof of entitlement.

10-POINT PREFERENCE. You may be entitled to a 10-point veteran preference if you are a disabled veteran; you have received the Purple Heart; you are the spouse or mother of a 100% disabled veteran; or, you are the widow, widower, or mother of a deceased veteran. If you are claiming 10-point veteran preference, you will need to submit an SF-15, Application for 10-point Veteran Preference, plus the proof required by that form.

You will need to successfully complete a background security investigation before you can be appointed into this position.

How You Will Be Evaluated: You will be evaluated to determine if you meet the minimum qualifications required; and on the extent to which your application shows that you possess the knowledge, skills, and abilities associated with this position as defined below. When describing your knowledge, skills, and abilities, please be sure to give examples and explain how often you used these skills, the complexity of the knowledge you possessed, the level of the people you interacted with, the sensitivity of the issues you handled, etc.

1. The incumbent has knowledge of the Administrative Dispute Resolution Act (ADRA) and subsequent ADRA policy statements and directives; the Commission's dispute resolution regulations and policies; Rules of Practice and Procedure; judicial and Commission precedents involving matters relating to FERC jurisdiction, authority or operations; FERC's organizational structure and functions; and the operation and

structure of the industries that the Commission regulates; and accounting, economics, energy, the environment or finance.

2. The incumbent has knowledge of the theory, principles, and dynamics of innovative approaches to conflict resolution, including knowledge of, and experience in, applying the various types of dispute resolution techniques from preventative to imposed methods, and in choosing the most appropriate method to fit different circumstances.
3. The incumbent has experience in designing, developing, implementing, and evaluating an overall comprehensive program for the prevention and resolution of conflicts.
4. The incumbent has skill to communicate, both orally and in writing, to explain, justify, or discuss a variety of policy issues requiring logical presentation of facts and information.

You will be evaluated based upon the responses you provide on the job specific questionnaire that is required as part of the application process for this position.

Screening Questions:

1. The incumbent has knowledge of the Administrative Dispute Resolution Act (ADRA) and subsequent ADRA policy statements and directives; the Commission's dispute resolution,...(Please reference the full question located under the Qualifications Section of this posting).
2. The incumbent has knowledge of the theory, principles, and dynamics of innovative approaches to conflict resolution, including knowledge of, and experience in, applying the,...(Please reference the full question located under the Qualifications Section of this posting).
3. The incumbent has experience in designing, developing, implementing, and evaluating an overall comprehensive program for the prevention and resolution of conflicts.
4. The incumbent has skill to communicate, both orally and in writing, to explain, justify, or discuss a variety of policy issues requiring logical presentation of facts and information.
5. Do you possess US Citizenship?
 - Yes
 - No

Associate Professor in the College of Communication at Hawaii Pacific University, Hawaii

Date posted: 4/3/2008

Communication: The College of Communication at Hawai'i Pacific University (HPU) invites applications for a full-time Assistant or Associate Professor. Responsibilities include: Teach

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

eight courses in the College of Communication, including undergraduate and graduate courses in the areas of media law, intellectual property, legal communication, and mediation. Special consideration is given to candidates who can teach in areas such as persuasion, negotiation, research methods, and/or international communication, serve on thesis committees with expertise in legal studies, media studies, and/or persuasion and social influence, participate in other departmental activities and serve on University and College-level committees, join faculty and staff in a commitment to assessment of learning outcomes, and engage in professional development activities and scholarly activities.

Applicants should have a Ph.D. or other earned terminal degree; and two years of postsecondary teaching experience. ABD will be considered.

Position open until filled. HPU is a not-for-profit, co-educational university accredited by the Western Association of Schools and Colleges. It is the largest private university in Hawai'i with an enrollment of approximately 9,000 students. The Communication department offers four undergraduate areas of study, and a Master of Arts degree in Communication.

Visit our Web site, <http://www.hpu.edu> for more information. To apply: Send letter of application, vita, and three references to: Hawai'i Pacific University, Human Resources: 1136 Union Mall, Suite 208 Honolulu, Hawaii 96813; fax: 808-544-1192; e-mail: hr@hpu.edu. EOE.

Positions with Kazakhstan Institute of Management, Economics and Strategic Research, Kazakhstan

Position: Faculty Positions / College of Social Sciences
Salary: \$20,000 to less than \$90,000
Date posted: 4/17/2008

KAZAKHSTAN INSTITUTE OF MANAGEMENT, ECONOMICS AND STRATEGIC RESEARCH (KIMEP)

College of Social Sciences

KIMEP is a forward-looking, dynamic and progressive institution offering North American-style, credit based quality education at the graduate and undergraduate levels. KIMEP is located in the attractive and cosmopolitan city of Almaty.

The College of Social Sciences is firmly established as a world-class center for teaching, learning, research and scholarship. The College invites applications from Ph.D. degree holders in the following disciplines for Fall 2008. Qualified applicants should e-mail a letter of interest, a curriculum vitae and contact information for three professional references to Dr. Mahboob Khawaja, Dean of the College, at e-mail address dean.css@kimep.kz.

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

For additional information, please see the KIMEP Web site: <http://www.kimep.kz> (click on "Join the College of Social Sciences Faculty").

Economics:

Microeconomic Theory, Institutional Economics, Labor Economics, Financial Economics (banking, monetary, public economics).

Public Administration: Public Administration generalist, Financial Management (e.g., Fiscal Governance, Public Finance, Public Sector Auditing, Taxation)

Political Science:

Political Science generalist, Philosophy, History, International Relations, Central Asian/Post-Soviet /Transitional Politics.

Journalism and Mass Communication: Print, Broadcast, Online Journalism, Public Relations, Mass Communication.

Administrative Positions:

Associate Dean, College of Social Sciences

Director of Research Services, College of Social Sciences

Kazakhstan Institute of Management, Economics and Strategic Research (KIMEP)

The College of Social Sciences is firmly established as a world class center for teaching, learning, research and scholarships in a wide variety of new and creative disciplines such as Economics, Political Science, International Relations, Public Administration, Journalism and Mass Communication, Public Policy and Central Asian Studies. Academic research and interdisciplinary programs are the progressive attraction across the College.

Building a World Class Center of Learning and Scholarship in Social sciences KIMEP seeks highly motivated, qualified faculty to contribute to the development of the leading social science college in Central Asia. As part of its effort

to attain accreditation from a pre-eminent US regional agency, KIMEP seeks to take the college into the top echelon of world social science schools by 2011. This achievement will be founded on the excellent education

that the college offers, its core values of transparency, integrity and passionate concern for the well being of its faculty and students.

Why Come to Almaty?

Kazakhstan is among the fastest developing nations of the CIS, posting double digit growth in each of the last four years. The economy is driven by oil, financial services and real estate development.

Almaty is the key engine of the nation's economic growth. Positioned as the international business and financial capital of Central Asia, the city is the regional headquarters location for top international business corporations, diplomatic missions and strategic studies.

The dynamism of the economy is matched by the variety of the environment. Residents of Almaty are only 30 minutes from 20,000 foot mountains in the Zhailisky Alatau range, a spur of the Tien Shan mountains, to the south and 30 minutes from the dramatic emptiness of the steppe which runs north to Siberia.

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

Located 6 hours flight time from European centers and coastal China, South East Asia and South Asia and four hours from the growing influence of the Gulf states, Almaty is easily accessible to all the new growth centers of the rapidly changing global economic map.

Almaty is a truly multinational city. Everyone is a minority and this has been successfully achieved with little social tension. International standard services are developing rapidly alongside traditional services, providing a rich cultural mix. As the business center and host to the majority of the region's international community, Almaty has developed the social and entertainment amenities that characterize such cities. Residents of Almaty have access to fine dining, night clubs, classical music and cafes.

Why Join KIMEP?

KIMEP is a phenomenon, unique 21st century institution, offering applied social science and business education from undergraduate to doctoral level in English through a world standard North American curriculum; it has grown from less than 300 students in 1997 to around 5,000 today. KIMEP has been a fundamental factor in the development of the city as an international business and diplomatic hub for the region, providing over 3,000 graduates to deal with rapidly expanding economy of the region.

Working at KIMEP is about more than being a faculty member. It is about playing a key role in the development of the leading institution in the region that is driving change in the most rapid economic, social and cultural transition in the world today. At an individual level you play a fundamental role in developing students to be the leaders of this continuing change. As part of the institution you will be helping secure the sustainable development of the entire region. KIMEP fulfills its mission by delivering education in world class facilities, including a state of the art library with extensive virtual and physical holdings, Executive Education Center and a new academic building scheduled to come into operation in the Spring of 2008. In addition, almost all of its current teaching facilities have in class Internet access and multimedia capabilities. Faculty offices are comfortable and equipped with all necessary technology.

Why Join CSS?

The college is home to four stimulating and dynamic departments that prepare students for leadership roles in many areas of social sciences. It contains scholars from some of the prestigious institutions in the world. Supported by a vibrant research culture and rapidly expanding international collaboration, the college is instrumental in helping to foster KIMEP'S identity as the "Silk Road" of education within Central. The College offers credit-based North American style undergraduate and graduate programs in disciplines, such as economics, political science, international relations, public administration, public policy, journalism and mass communication, interdisciplinary program and Central Asian studies.

If you join the CSS team, you will have the opportunity to teach a North American curriculum of the highest quality at undergraduate and graduate level. You will work with the best students and faculty in Central Asia, playing a key role in developing the leaders of the future, who are the vanguard of the development of the leading Republic in Central Asia.

CSS is actively pursuing research opportunities with graduate students and faculty to provide insights into the dynamics of socio-economic and political transition and reinforce the College as the reference point for the world on issues related to the development of Central Asia.

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

The Consultancy for Central Asia, KIMEP's consulting arm, is also working to further develop consulting opportunities which both provide an opportunity for additional research and income. If you join the CSS faculty, you will see the impact of what you do every day, on your students and on the development of the economy and society.

What Can KIMEP Offer You?

Salaries

KIMEP is committed to exceeding US faculty average salaries in the next two years. For academic year 2008-2009:

- Lecturer salaries will range from \$19,200 - \$27,300, rising to \$23,000 to \$32,760 in 2009-10;
- Senior Lecturer salaries will range from \$24,000- \$33,300, rising to \$28,800 to \$39,900
- Assistant professor salaries will range from \$50,000-\$60,000, rising to \$60,000-\$72, 000 in 2009-10;
- Associate professor salaries will range from \$60,000 to \$72,000, rising to \$72,000-\$86,000 in 2009-10;
- Professorial salaries will range from \$ 72,000 to \$ 84,000, rising to \$ 86,000-\$ 100,800 in 2009-10.

Tax Rates

Kazakhstan has a highly favorable personal income tax rate of 10%. This means that after tax salaries are highly competitive by international standards.

Other benefits

KIMEP is rapidly developing a benefits package to complement the core salary offer. For 2008-2009, the following is available and will be further developed on an annual basis.

Relocation Expenses

KIMEP pays 10% of your gross annual salary up front at the beginning of the academic year to cover summer travel expenses. In addition, we make a payment (up to \$2,000) to cover travel during the academic year. All visa and work permit costs are borne by KIMEP and the process is managed by us.

Medical Support

KIMEP offers comprehensive free medical insurance to all faculty. This package can be enhanced according to need.

In addition, KIMEP contracts with an international service provider for English speaking emergency cover and provides on some on campus services through its own medical facilities.

Free language training

KIMEP offers free language training to faculty and the families of faculty in both Russian and Kazakh through its language center to help adjustment to the local environment. While there are a growing number of English speakers in the city, some knowledge of local

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

languages is of great benefit.

Housing

Rental in Almaty is relatively high cost, ranging from \$1,000 to \$1,500 per month for an apartment. However, this is offset by the low tax rate mentioned above and the low cost of utilities, typically less than \$50 per month. In addition, KIMEP offers support in securing housing and in the management of relationships with property owners.

Support for Education of Children

KIMEP offers up to \$5,000 per family to support the private education of children of foreign employees in international schools. This will be annually updated to track inflation

Support for Job Placement of Spouses/Partners

KIMEP will make every effort to find employment for spouses/partners of faculty either within the Institute or in the local labor market. Subsidized Education For Spouses/Partners
KIMEP offers a 50% subsidy to spouses/partners of faculty on its academic programs.

For more information, contact Dr Mahboob Khawaja, Dean, College of Social Sciences at khawaja@kimep.kz
or visit our Web site <http://www.kimep.kz>